



CERTIFIED HR SPECIALIST

PROGRAM DESCRIPTION

The **Certified Human Resources Specialist** (CHRS) is for *aspiring and new HR professionals, as well as experienced HR professionals* wishing to update their skills to meet today's unique challenges.

OVERALL GOAL/OBJECTIVE OF PROGRAM

This program prepares participants to *successfully engage in a broad range of HRM activities*, expanding opportunities to advance your career by helping achieve your organization's goals. The Certified HR Specialist program delivers hands-on practical knowledge that you can apply immediately in your day-to-day work.

Participants will learn how to develop and implement both strategic and operational HR management policies that drive individual and organizational success; recruit and retain a diverse workforce; provide effective training and development opportunities; develop and implement effective corrective action/disciplinary procedures; and identify key concepts in labor relations, compensation, benefits and more.

THIS PROGRAM INCLUDES

- **In class activities**
 - » Case studies
 - » Small group discussions
 - » Opportunities for practice
 - » Time for reflection and questions
- **Outside of class readings**
 - » **Five pdf manuals/notetaking guides**
 - » **Ongoing access to a dedicated website containing valuable resources**
 - » **eTextbook:** Fundamentals of Human Resource Management 9th, by Noe, et. al.
 - » **15 McGraw-Hill Connect Learning Reviews**
Estimated 15-25 minutes each
- **Certification via comprehensive online exam or successful completion of learning reviews**

PROGRAM DETAILS

This is a highly interactive program meeting over 5 weeks via Zoom.

UPCOMING SESSIONS

- Feb 16 - Mar 18, 2027 // Tue & Thr
8:30am - 12:30pm ET
- Sept 15 - Oct 15, 2027 // Wed & Fri
1:00pm - 5:00pm ET

REGISTRATION FEE

\$2,850

READY TO BEGIN?

To register or learn more about this program, scan the QR code or visit us online at <https://hrlr.msu.edu/chrs>



QUESTIONS?

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