School of Human Resources and Labor Relations
MICHIGAN STATE UNIVERSITY

PROFESSIONAL DEVELOPMENT

CERTIFIED HR SPECIALIST FOR PK-12 ADMINISTRATORS

ACTIVITY DESCRIPTION

Knowing the many challenges that face school districts today, Michigan State University's School of Human Resources & Labor Relations and Novi Community School District (NCSD) are teaming up to offer a special educational opportunity to all school districts.

OVERALL GOAL/OBJECTIVE OF PROGRAM

Intended for superintendents, HR administrators, HR staff, and building administrators, this program will expand your HR knowledge base so you can confidently serve as an HR resource for your School and District.

SPECIFIC LEARNING OUTCOMES FOR PARTICIPANTS

- Drive organizational success through strategic HRM practices
- **Complying with state and federal employment and labor laws**, including, but not limited to:
  - » Title IX
  - » FERPA
  - » FOIA
  - » FMLA
- Create a **safe and healthy** work environment
- Follow **ethical standards** of conduct
- **Strategies for recruiting, onboarding, and retaining** teachers, substitutes, and paraprofessionals
- Implement performance management, appraisal methods, and disciplinary methods that **increase employee effectiveness**
- Utilize **compensation and benefits**, including wellness programs, to achieve and **maintain a competitive edge**
- Build or expand your **professional HR network**
- Participants will **receive the leading graduate-level HR textbook**, Human Resource Management, by Noe et al, a **set of 5 course manuals**, and **access to an online HR Learning Management System**, containing a myriad of additional resources

PROGRAM DETAILS

This is an engaging and interactive 10-session program meeting on Tuesday and Thursday mornings via Zoom.

PROGRAM SCHEDULE

- January 12 -February 11, 2027 // Tue & Thu 9:00am - 12:00pm ET

REGISTRATION FEE: $2,850

READY TO BEGIN?

To register or learn more about this program, scan the QR code or visit us online at https://hrlr.msu.edu/chrspk12

QUESTIONS?

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